

November 3, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 3rd day of November, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, F. DeWayne Beggs, Roy Bugher, Ellie Sutter, Sylvia Martin, Randall Turk, Terran Manning, Tammy Howard, Denise Ellison, Mike McDanel, Pam Strawn, and Paula Placik.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of October 27, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #DA-1207 – The Purchase and Tabbing of Legal Size, End and Top Tab Folders for the District Attorney's Office. The bid accompanied by properly executed non-collusion form is on the following page:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
		Documation, Inc.		
BID:	#DA-1207			
DEPT:	District Attorney's Office			
DATE OPENED:	10-27-03 / 11-03-03			
		1		
List of Individual Items			Awarded To:	
The Purchase and Tabbing of Legal Size, End and Top Tab Folders for the District Attorney's Office.			This bid was originally suppose to be opened on 10-27-03, but in error was not given to the County Clerk to put on the agenda for the 11-03-03 meeting.	
2700 Each New Misdemeanor Legal Size, End Tab Folders with Tabbing.			\$4,482.00	Tabled on 11-03-03.
1696 Each New Felony Legal Size, End Tab Folders with Tabbing.			\$2,815.36	
304 Retabbed Felony Legal Size, End Tab Folders.			\$270.56	
525 Each New Juvenile Legal Size, Top Tab Folders with Tabbing.			\$798.00	
10,000 Each New Bogus Check Legal Size, Top Tab Folders with Tabbing.			\$15,200.00	
GRAND TOTAL			\$23,565.92	
BRAND:		VRE-1		
WARRANTY:		N/A		
WILL DELIVER ENTIRE ORDER BY:		6-30-04		
CONTACT INFORMATION:				
CONTACT PERSON:		Samantha Johnson		
TELEPHONE NUMBER:		(405) 936-0700		
FAX #:		(405) 936-0701		
NON-COLLUSION AFFIDAVIT:				
PA-102(1982)			Yes	

Bill Graves moved, seconded by George Skinner to table the awarding and/or rejecting of County Bid #DA-1207.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened County Bid #HD-1209 – Janitorial Service Contract for the Cleveland County Health Department located at 250 12th Ave. N. E., Norman, Oklahoma. The bid term will be for one-year (1) with the option to renew up to two (2) more consecutive years. The bids, each accompanied by properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY							
List of Individual Bidders							
	Delancy@Cleaning	AEA Environmental Services	PureService Corporation	Sooner Maintenance, Inc.	Alliance Maintenance	JaniKing	OBS
BID: #HD-1209							
DEPT: Health Department							
DATE OPENED: 11-03-03							
List of Individual Items	1	2	3	4	5	6	7
Janitorial Service Contract for the Cleveland County Health Dept. located at 250 12th Avenue, N.E. Norman, Ok.							
MONTHLY TOTAL:	\$6,575.00	\$2,400.00	Rejected - bid signed but not notorized	\$2,485.00	\$2,475.00	\$2,595.00	\$2,259.24
CONVENIENCE LABOR PER HOUR:	\$39.50	\$12.00		\$12.00	\$15.00	\$15.00	\$17.50
CARPET CLEANING PER SQ. FT.:	.18c	.06c		.045c	.0612c	.12c	.25c (.0562c)
Exceptions:	_____	_____		_____	_____	_____	_____
Contact Person:	Glenn Delancy	Elijah Acleoye		Todd Johnston	William Noel	Kari Baker	L. Michael Demmeny
Telephone Number:	(405) 579-0523 (405) 613-5284	(405) 701-1594		(405) 787-2600	(405) 843-8805 Ext. #2	(405) 943-5464	(405) 417-0838
Fax Number:	_____	(405) 701-1706		(405) 495-9938	(405) 843-4911	(405) 943-1828	(405) 297-9995
NON-COLLUSION AFFIDAVIT: PA-102(1982)	Yes	Yes		Yes	Yes	Yes	Yes

George Skinner moved, seconded by Bill Graves, to table the awarding and/or rejecting of County Bid #HD-1209.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, Bill Graves moved, seconded by George Skinner, to awarded County Bid #HWY-1208 – One-Year (1) Non-Encumbered Contract to provide Materials and Installation of Asphaltic Concrete Base and Surface Coarse (Hot Mix/Hot Laid Asphalt), the bid term will be from November 12, 2003, through November 11, 2004, per the bid summary to the low bidders in all sixteen zones.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Contract and Agreement between Cleveland County and Apollo Building Systems, Inc., on the renovations to complete the building at the Cleveland County Fairgrounds as outlined and set out in the bidding documents.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Lease Agreement between the Board of County Commissioners of Cleveland County and the Cleveland County Fair Board for approximately 2400 square feet of office space at an annual rate of \$21,000.00. Chairman Krohmer stated that this is where the Commissioners are going to locate when the move is made and the Purchasing Department and Dan Cary Safety Director he believes will all fit.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Annual Maintenance Contract between Cleveland County District #1 and Commercial Communication Services for Telephone System. This agreement is effective from September 13, 2003, thru September 12, 2004, in the amount of \$229.68 annually.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

a. General Fund		
04-2272 – SM2	Kwal Paint – Norman #23	\$ 400.00
04-2283 – B2B	Ben E. Keith	2,500.00
04-2284 – B2B	Ben E. Keith	500.00
04-2285 – B2A	Copelin’s Office Center	500.00
b. Highway Fund		
04-2228 – T2A	Alcohol & Drug Testing, Inc.	500.00
04-2229 – T2A	Fleet Pride	1,500.00
04-2246 – T2A	Airgas Mid-South, Inc.	750.00
04-2250 – T2A	O’Reilly Automotive	1,000.00
04-2273 – T2A	C & M Distributing Company	300.00
04-2274 – T2A	Weldon Parts, Inc.	750.00
04-2275 – T2A	Perfection Equipment	75.00
04-2277 – T2A	T & W Tire	750.00
04-2278 – T2A	American Water Works Supply	300.00
04-2280 – T2A	Edward’s Canvas, Inc.	750.00
c. Health Fund		
04-2281 – MD2	Shred-It Oklahoma City	1,000.00
d. Fair Board Fund		
04-2269 – FF2	Daily & Sunday Oklahoman	1,500.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

04-0586 – B1C	04-0085 – T2A
04-1103 – B2B	04-0517 – T2A
04-1224 – B2A	04-1342 – T2A
04-1525 – B2A	04-1780 – T2A

04-0801 – CFBRE2

04-1025 – CFB2

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY03/04

a. General Fund	\$ 39,834.74
b. Highway Fund	84,624.03
c. Health Fund	36,429.62
d. Sheriff's Service Fee Fund	1,694.18
e. Sheriff's Revolving Fund	1,241.22
f. Sheriff's Special Training Fund	198.00
g. Fair Board Fund	4,031.23
h. Health GASP Grant Fund	13.62

FY02/03

a. General Fund	\$ 1,168.00
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The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.